

Village of Darien
24 N. Wisconsin St.
Darien, WI 53114
(262) 882-5055



**VILLAGE OF DARIEN
PARKS, RECREATION & FACILITIES COMMITTEE
WEDNESDAY, JANUARY 15, 2024 – 5:30 PM
DARIEN VILLAGE HALL, 24 N. WISCONSIN ST.**

AGENDA

1. Call to Order
2. Roll Call
3. Citizen Participation – *any person wishing to comment may do so at this time. Comments or issues will not be discussed by the Committee nor will action be taken at this meeting. Issues may be referred to appropriate staff or committees for future discussion.*
4. Approval of **minutes** from the November 6, 2024 Parks, Recreation & Facilities Meeting
5. Discussion and possible action regarding **possible improvements to the small shelter in West Park.**
6. **Adjournment**

Abby J. Zimmerman,
Village Administrator/Clerk-Treasurer

Date Posted: 1/14/2025

Notice is hereby given that a majority of the Darien Village Board may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action at this meeting.

*Committee Members: Trustee Liz Baumann (Chair), Village President Jane Stiles, Trustee Greg Epping
CC: Village Board; Village Staff*

OFFICIAL PROCEEDINGS

VILLAGE OF DARIEN PARKS, RECREATION & FACILITIES COMMITTEE MEETING

WEDNESDAY, November 6, 2024 – 5:00 PM

DARIEN VILLAGE HALL, 24 N. WISCONSIN ST.

1. **Call to Order.** Chairperson and Trustee Liz Baumann called the meeting to order at 5:00 p.m. at the Darien Village Hall.
2. **Roll Call.** Chairperson and Trustee Baumann, President Stiles, and Trustee Epping were all present. Village Administrator/Clerk-Treasurer Abby Zimmerman and DPW Superintendent Mike Veley were also present.
3. Citizen Participation – *there was none.*
4. **Approval of minutes from the October 9, 2024 Parks, Recreation & Facilities Meeting.** Trustee Epping made a motion to approve the minutes. President Stiles seconded; motion passed 3-0.
5. **Discussion and possible action regarding maintenance on the library elevator.** Mr. Veley stated that two batteries were recently replaced when Kone came and did their annual inspection. At that time Kone also stated that the hydraulic oil needed to be replaced; they gave a quote of \$9,000.00. Mr. Veley looked at the contract provided by Kone, it auto renews every five years. The most recent renewal was September 2024, with an expiration date of September 2029. President Stiles made a motion to have the contract reviewed by the Village attorney and to get additional quotes for the hydraulic oil. Trustee Epping seconded; motion carried 3-0.
6. **Annual Tree Lighting Event Planning Workshop.** The Committee discussed the Tree Lighting and reviewed the planning checklist. Future planning workshops were set for November 20th and December 4th. Public notices will be sent out.
7. **Set next meeting date.** The next meeting was scheduled for Wednesday, November 20th at 5:00 p.m.
8. **Adjournment.** At 5:42 p.m., Chairperson and Trustee Baumann made a motion to adjourn the meeting. Trustee Epping seconded; motion carried 3-0.

Respectfully Submitted By:

Abby J. Zimmerman,
Administrator/Clerk-Treasurer

Date Approved: