

Village of Darien
24 N. Wisconsin St.
Darien, WI 53114
(262) 882-5055



VILLAGE OF DARIEN PERSONNEL COMMITTEE

WEDNESDAY, March 13, 2024 – 4:00 PM
DARIEN VILLAGE HALL, 24 N. WISCONSIN ST.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of **minutes** from the February 27, 2024 Personnel Committee Meeting.
4. The Personnel Committee will adjourn into closed session pursuant to **Wis. Stats. 19.85(1)(c) for consideration of employment**, promotion, compensation, or performance evaluation data of any public employee over which the Body has jurisdiction [Candidate for the position of Full time Administrator Assistant and Darien Municipal Court Clerk]
5. The Personnel Committee will remain in closed session pursuant to **Wis. Stats. 19.85(1)(c) for consideration of** employment, promotion, **compensation**, or performance evaluation data of any public employee over which the Body has jurisdiction [Review of wages for Public Works positions]
6. The Village Board will reconvene in open session and **may take action** regarding matters discussed in closed session
7. Discussion and possible action to consider options for **filling the vacancy in the Darien Municipal Court Clerk**
8. Review, discussion, relating to office work load/duties during the Administrator/ Clerk Treasurer transition.
9. Review, discussion, relating to an ad for a part time Publics Works employee.
10. Review, discussion, relating to incorporating EMS employees in to the Village of Darien

Personnel Manual

11. Set next meeting date

12. Adjournment

Date Posted: 3/12/2024

Notice is hereby given that a majority of the Darien Village Board may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to State ex. rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action at this meeting.

Committee Members: Chairperson Jane Stiles, Ken Truckey, Greg Epping

CC: Village Board Members, Village Staff, Village Attorney