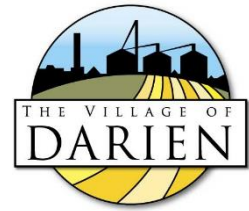


Village of Darien
24 N. Wisconsin St.
Darien, WI 53114
(262) 882-5055



VILLAGE OF DARIEN PERSONNEL COMMITTEE
WEDNESDAY, June 5, 2024 – 5:00 PM
DARIEN VILLAGE HALL, 24 N. WISCONSIN ST.

The public is invited to participate or attend this meeting in person or via telephone or videoconference through Zoom. To access the meeting, please click on the following link <https://us02web.zoom.us/j/88525658161?pwd=aeX0bTbOJR3hswFkqjFCv1UIXTzxDA.1> Or download the Zoom Cloud Meetings app on a mobile device, Meeting ID: 885 2565 8161; Password: 2024PER6.

To access the meeting via telephone, call 1 (312) 626-6799. Meeting ID: 885 2565 8161;
Passcode: 23875653

AGENDA

1. Call to Order
2. Roll Call
3. Approval of **minutes** from the April 10, 2024 Personnel Committee Meeting
4. Discussion and possible recommendation to the Village Board to **allow Dean Abel to return short term, as a contracted employee, to assist during a staff absence.**
5. Discussion and review of **time card format and usage of vacation/PTO time, holiday pay and compensatory time in the Village of Darien Personnel Manual.**
6. The Personnel Committee will adjourn into closed session pursuant to **Wis. Stats. 19.85(1)(c)** for consideration of employment, promotion, compensation, or performance evaluation data of any public employee over which the Body has jurisdiction. [Position responsibility evaluation and time card audits].
7. The Village Board will reconvene in open session regarding matters discussed in closed session.
8. Discussion regarding Fire / EMS Personnel Manual creation.
9. Set **next meeting** date
10. **Adjournment**

Abby J. Zimmerman, Village Administrator/Clerk-Treasurer

Date Posted: 6/4/2024

Notice is hereby given that a majority of the Darien Village Board may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to State ex. rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action at this meeting.

*Committee Members: Chairperson Jane Stiles, Elizabeth Baumann, Ken Truckey.
CC: Village Board Members, Village Staff, Village Attorney*