

**OFFICIAL PROCEEDINGS  
REGULAR VILLAGE BOARD MEETING  
Monday, January 17, 2022 – 7:00 PM  
Darlen Village Hall, 24 N. Wisconsin St.  
Darlen, WI 53114**

1. **Call to Order.** Trustee Ken Truckey called the meeting to order at 7:02 p.m. at Darlen Village Hall. Trustee Truckey served as acting Chairperson for the meeting in place of President Jane Stiles who appeared by Zoom.
2. **Roll Call.** President Jane Stiles (Zoom) and Trustees Elizabeth Baumann, Cheryl Kaufenberg (Zoom), and Ken Truckey were present. Trustees Kevin Atkinson and Will Volmar were absent. Also in attendance was Attorney Brad Lochowicz (Zoom), Administrator/Clerk-Treasurer Lindsey Peterson and Public Works Superintendent Greg Epping.
3. **Pledge of Allegiance.**
4. **Acknowledgement of petitions, memorials, or other communications**
  - A. **2022 Spring Election Report: Candidates and Ballot Order.** Administrator/Clerk-Treasurer Peterson presented a memo on the candidates for the 2022 Spring Election. Trustee Truckey reported Trustee Atkinson was unable to get signatures due to a recent surgery, but still wished to serve on the Village Board and would seek to gain a seat through write-in vote.
5. **Citizen Comment** – *The Village Board will receive comments from the public, pursuant to Wis. Stats. §19.84(2). Comments are limited to five minutes on topics relating to the Village of Darlen. Be advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*
6. **Review and possible action relating to the Minutes from the Regular Village Board meeting of December 20, 2021.** Trustee Baumann made a motion to approve the minutes from the regular Village Board meeting of December 20, 2021. President Stiles seconded, and the motion carried 4-0.
7. **Public Hearings, Ordinances, Resolutions**
8. **Reports from Committees**
  - A. **Finance Committee, Trustee Baumann**
    - 1) **Review and possible action relating to Contractual Invoices.** Trustee Kaufenberg made a motion to approve the Contractual Invoices. Trustee Baumann seconded, and the motion carried, 4-0.
    - 2) **Review and possible action relating to Invoices over \$500.** Trustee Kaufenberg made a motion to approve the invoices over \$500. Trustee Bauman seconded, and the motion carried 4-0.
    - 3) **Review and possible action relating to the Treasurer’s Report, Monthly Invoices, Prepaid Bills, and Regular Bills.** Trustee Truckey made a motion to approve the report, invoices, and bills. Trustee Baumann seconded, and the motion carried 4-0.
    - 4) **Update regarding Funds received from Gerald W. Pelishek & Elizabeth E. Pelishek Charitable Remainder Unitrust.** Trustee Baumann presented the memo regarding

the funds the Village has received through termination of the Gerald W. & Elizabeth E. Pelishek Remainder trust. Trustee Truckey asked if the Pelishek's left any instruction on how it was to be spent. Ms. Peterson stated they did not. She reported that the Village has placed the money in the general fund and will discuss with the Village's Auditor where to best keep the money until such time it is expended. Attorney Lochowicz agreed that checking with the Auditors was a good way to move forward.

- 5) **Review and possible action on an invoice from the Town of Darien for November and December 2021 Road Salt, cost of \$1,381.68.** Trustee Baumann presented the invoice and stated this had not been received by the time the Finance Committee met. Trustee Baumann made a motion to approve the invoice. Trustee Kaufenberg seconded, and the motion carried 4-0.
- 6) *Next meeting: Wednesday, February 16, 2022 at 5:15 p.m. at Village Hall*

**B. Public Works, Streets, Water & Sewer Systems Committee, Trustee Kaufenberg.** Trustee Kaufenberg stated there were no action items to come before the Board from the January Public Works Committee meeting.

- 1) *Next meeting: Tuesday, February 15, 2022 at 8:30 a.m. at Village Hall*

**C. Library Board Report, Trustee Baumann.** Trustee Baumann stated the Library Board was working on new ideas to draw more traffic to the Library.

- 1) *Next meeting: Thursday, February 10, 2022 at 4:30 p.m. at the Darien Public Library*

**D. Plan Commission, President Stiles.** President Stiles reported that the Commission had not met, but the next meeting is scheduled for January 26<sup>th</sup>.

- 1) *Next meeting: Wednesday, January 26, 2022 at 5:30 p.m. at Village Hall*

**E. Public Safety, Police, Fire, and Building Regulation Committee, Trustee Truckey.** Trustee Truckey reported the Committee had not met.

- 1) *Next meeting not currently scheduled*

**F. City of Delavan General Operations Committee Updates, Trustee Truckey.** Trustee Truckey reported the Police Department Report and memo from Chief Hansen were in the packet.

- 1) **Review of December 2021 Police Department Monthly Report**
- 2) *Next meeting: Tuesday, February 1, 2022 at 5:30 p.m. at Delavan City Hall*

**G. Parks, Recreation, and Facilities Committee Report.** Trustee Baumann reported that the Committee had not met in January, and the next meeting was tentatively scheduled for March 16<sup>th</sup>.

- 1) *Next meeting tentatively scheduled for March 16, 2022 at 5:45 p.m. at Village Hall*

**H. Personnel Committee, President Stiles.** President Stiles reported that the Committee did not meet in January.

- 1) *Next meeting not currently scheduled*

**I. Darien Fire/EMS Department Liaison Update, President Stiles.** President Stiles did not have an update from the Fire/EMS Department.

- 1) *Next meeting: Monday, February 7, 2022 at 7:00 p.m. at the Darien Fire/EMS Station*
- 2) *Next meeting of the Joint Commission of Fire and EMS Commissioners: not currently scheduled*

- 9. Review and possible action relating to a 2021-2022 Operator License Application for Ritesh Sharma.** Trustee Kaufenberg made a motion to approve the Operator License for Mr. Sharma. Trustee Truckey seconded, and the motion carried 4-0.
- 10. The Village Board will adjourn into closed session pursuant to Wis. Stats. 19.85(1)(e) to negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business [2 N. Wisconsin Street Property, QFR 00022].** At 7:26 p.m., the Village Board adjourned into closed session by unanimous roll call vote.
- The Village Board will reconvene in open session. No action will be taken.** At 7:40 p.m., Trustee Kaufenberg made a motion to return to open session. Trustee Truckey seconded, and the motion carried 4-0. Trustee Truckey made a motion to request proposals from the public to purchase and develop 2 N. Wisconsin St. property. Criteria to be included will be set by the Administrator. Proposals will be accepted until February 17<sup>th</sup>, 2022. Trustee Baumann seconded, and the motion carried 4-0.
- 11. Adjourn.** At 7:42 p.m., Trustee Baumann made a motion to adjourn the meeting. Trustee Truckey seconded, and the motion carried 4-0.

Respectfully submitted,  
Lindsey Peterson, Administrator/Clerk-Treasurer

Date approved by Village Board: February 21, 2022