

OFFICIAL PROCEEDINGS

PUBLIC SAFETY, POLICE, FIRE & BUILDING REGULATION COMMITTEE MEETING

Wednesday, December 12, 2018 – 6:00 PM

Darien Village Hall, 24 N. Wisconsin St.

1. **Call to Order.** Chairperson Ken Truckey called the meeting to order at 6:00 p.m.
2. **Roll Call.** Trustees Truckey, Jane Stiles, and William Volmar II, and citizen member Mark Wenzel were present. Administrator/Clerk-Treasurer Rebecca Houseman LeMire and Public Works Superintendent Greg Epping were also present.
3. **Citizen Participation** – none
4. **Approval of minutes from the November 1, 2018 Public Safety, Police, Fire & Building Regulation Committee Meeting.** Trustee Stiles made a motion to approve the minutes as distributed. Trustee Volmar seconded, and the motion carried 4-0.
5. **Review and possible recommendation to the Village Board regarding the Intergovernmental Agreement for Building Inspection Services between the City of Delavan and the Village of Darien.** Ms. LeMire presented the draft five-year agreement and draft building permit application and fee schedule exhibits. She said that she has been working on this agreement and the fee schedule for several weeks with representatives from the City of Delavan and the Village of Walworth. However, Ms. LeMire said that the Village of Walworth has chosen to work with a private contractor and that Walworth will not be included in the final version of the IGA. She discussed the differences between the previous IGA and the proposed IGA and reviewed the reference materials included in the packet. Ms. LeMire noted that the schedule of fees was negotiated by the Delavan, Walworth, and Darien and that Darien's current fees are far lower than the other two municipalities. The Committee discussed the IGA and the fees. Ms. LeMire noted that she performs the zoning reviews for building permits but that the Village does not currently charge the applicant for such reviews. Chairperson Truckey said that he reviewed the IGA at the last Delavan General Operations Committee meeting. He said that it is a good agreement and that the partnership with Delavan helps both communities. Mr. Wenzel made a motion to recommend that the Village Board approve the IGA and exhibits. Trustee Stiles seconded, and the motion carried 4-0.
6. **Next Meeting.** The next meeting was not scheduled.
7. **Adjournment.** At 6:35 p.m., Trustee Stiles made a motion to adjourn the meeting. Trustee Truckey seconded, and the motion carried 4-0.

Respectfully Submitted,
Rebecca Houseman LeMire,
Administrator/Clerk-Treasurer

Date approved by the Public Safety, Police, Fire & Building Regulation Committee: January 16, 2019