

## OFFICIAL PROCEEDINGS

### VILLAGE OF DARIEN PARKS, RECREATION & FACILITIES COMMITTEE MEETING

Wednesday, March 16, 2022 – 5:45 PM

Darien Village Hall

24 N. Wisconsin St., Darien, WI 53114

1. **Call to Order.** Village President Jane Stiles called the meeting to order at 5:46 p.m.
2. **Roll Call.** Village President Jane Stiles and Trustee Elizabeth Baumann were present. Also in attendance were Village Administrator/Clerk-Treasurer Lindsey Peterson and Public Works Operator Mike Veley.
3. **Citizen Participation** – *there was none.*
4. **Approval of minutes from the December 15, 2021 Parks, Recreation & Facilities Meeting.** President Stiles made a motion to approve the minutes from the December 15, 2021 meeting. Trustee Baumann seconded, and the motion carried 2-0.
5. **Review and possible recommendation to the Village Board on a request from Pat Long to waive the Senior Center damage deposit for the Darien Women’s Club Cookie Walk event taking place on December 10, 2022.** President Stiles and Trustee Baumann discussed the recent increase in requests for fees and damage deposits to be waived at the Senior Center. President Stiles stated that when the Village Board approves a fee/damage deposit waiver, the Village still has costs associated with the rental. Ms. Peterson stated that the waiver of the damage deposit could cause issues if damage is incurred during a rental where the deposit has been waived. The Committee agreed this was something that should be looked at and considered moving forward. Trustee Baumann and President Stiles agreed that the Darien Women’s Club does a great deal for the community. Trustee Baumann also stated if there was damage from the event, she felt the Club would be cooperative with the Village in determining how to cover the cost of the damage. President Stiles agreed. Trustee Baumann made a motion to recommend Village Board approval of the request to waive the Senior Center damage deposit for the Darien Women’s Club Cookie Walk event. President Stiles seconded, and the motion carried 2-0.
6. **Review and possible recommendation to the Village Board on a request from Ron Bigelow to waive the West Park Shelter fees and damage deposit for the Delavan-Darien FFA Benefit Auction taking place on May 17, 2022.** President Stiles asked if anyone knew specifically the ways that FFA gives back to the Community. Mr. Veley stated that he knows that one-year FFA members replanted the islands in Oak Ridge subdivision. President Stiles asked if there was a way to recommend that they complete service activities in Darien. Trustee Baumann stated it would be nice to encourage them to engage in community service activities in the Village. Ms. Peterson recommended that the encouragement of this be included in the motion. President Stiles made a motion to recommend Village Board approval to waive the West Park Shelter fees and damage deposit and encourage FFA to complete service/volunteer projects in Darien. Trustee Baumann seconded, and the motion carried 2-0.
7. **Discussion and update on the Village of Darien application for the T-Mobile Hometown Grant Application.** Ms. Peterson stated that all required materials had been completed for submission of the Village’s Bruce Park revitalization project. The Village’s Engineer had put together a project budget and a plan drawing of the proposed project. Ms. Peterson stated she was just waiting to receive back the required letters of support from community members, and the application would be submitted.
8. **Discussion of potential future Village Park and Open Space Improvements**

- a. **Discussion and possible action on Wildwood Park improvements and a quote provided by Boss Enterprises, Inc.** Public Works Operator Mike Veley discussed the proposed raising of the driveway in Wildwood Park to address the flooding that occurs at West Park. He explained that Boss Enterprises had provided a quote for work associated with this and the addition of a swale to funnel the water away from areas that currently flood in the park.

Mr. Veley also stated that he had discussed the six light poles in the park with Mark Sorg. The light poles currently do not work and need to be repaired. Mark Sorg stated that the cost to repair each of the light poles (except one that needs to be dug out) is \$250. Mr. Veley stated he had asked Mark Sorg to repair one of the poles and allow the Village to take a look at it before deciding to proceed. President Stiles and Trustee Baumann agreed that it would be good to see one prepared and then decided whether to move forward with the rest.

President Stiles stated that if the Village were to move forward with the driveway and swale project and the repair of the light poles, the estimated cost would be about \$12,800. She asked if there were funds available for this. Ms. Peterson stated the Parks Budget for 2022 had included \$14,000 as a carryover from 2021 for the shelter that was not completed in Wildwood Park due to the drastic increase in lumber and materials. If the Committee and the Village Board decided to move forward with these projects, there would be sufficient funding in that line item.

Trustee Baumann asked if Mr. Veley had gotten any other quotes for the work associated with the driveway. Mr. Veley stated that he had not yet, but that he could come back with additional quotes. President Stiles asked that this item be included on the April agenda so the Committee could look at the additional quotes and consider this again.

9. **Set next meeting date.** The next meeting date was set for Wednesday, April 13<sup>th</sup> with an earlier time of 5:30 p.m.
10. **Adjournment.** At 6:17 p.m., President Stiles made a motion to adjourn the meeting. Trustee Baumann seconded, and the motion carried 2-0.

Respectfully Submitted,

Lindsey Peterson, Village Administrator/Clerk-Treasurer