

## OFFICIAL PROCEEDINGS

### VILLAGE OF DARIEN PARKS, RECREATION & FACILITIES COMMITTEE MEETING

Tuesday, July 12, 2022 – 5:30 PM

Darien Village Hall

24 N. Wisconsin St., Darien, WI 53114

1. **Call to Order.** Chairperson and Trustee Elizabeth Baumann called the meeting to order at 5:39 p.m. in the Police Conference Room at Darien Village Hall.
2. **Roll Call.** Village President Jane Stiles and Trustees Elizabeth Baumann and Sandi Seefeldt were present. Administrator/Clerk-Treasurer Lindsey Peterson and Public Works Superintendent Mike Veley were also present.
3. **Citizen Participation – none.**
4. **Approval of minutes from the June 15, 2022 Parks, Recreation & Facilities Meeting.** President Stiles made a motion to approve the minutes from June 15, 2022. Trustee Seefeldt seconded, and the motion carried 3-0.
5. **Review and possible recommendation to the Village Board relating to a request for extended West Park hours of operation for the 2022 Movie in the Park (August 5, 2022; rain date August 12, 2022).** Ms. Peterson stated that the movies do not begin until dark, so individuals will be in the park later than the 10:00 p.m. closing time. Thus, it was being recommended that the West Park hours for this event be extended until 11:00 p.m. President Stiles made a motion to extend the West Park hours for this event to 11 p.m. Chairperson Baumann seconded, and the motion carried 3-0.
6. **Review and possible recommendation to the Village Board relating to a request to waive the West Park Shelter rental fee for the Delavan-Darien School District Welcome Back staff picnic on August 25, 2022.** Ms. Peterson stated that this application and request was submitted by e-mail with a date of July 1<sup>st</sup>, the date that the new fee schedule adopted by the Village Board went into effect. The Board had also made a decision at that time to no longer waive fees or damage deposits. Trustee Baumann stated that given the Board's previous decision, the fee for this event would be \$100 and could not be waived. Trustee Seefeldt agreed. This item was not moved forward to the Village Board. The School District will be contacted and receive a response to their request.
7. **Review and possible recommendation to the Village Board relating to a request from Darien Corn Fest Organization to waive the West Park rental and damage deposit fees for the 2022 Darien Cornfest.** Chairperson Baumann stated that this fee had always been waived in the past, because the Cornfest Committee built the West Park shelter. Chairperson Baumann asked if anyone knew how long ago the shelter was built. Mr. Greg Epping (in the audience) stated that it was when he started as Public Works Director, so 26 years ago. President Stiles stated that the Public Works Department does a significant amount of work to prepare for and clean up after Cornfest, so she does not feel that the \$100 charge for the rental is unreasonable for the event. Chairperson Baumann and Trustee Seefeldt agreed. President Stiles stated that she could communicate this to the Committee at their meeting later in the evening. The Parks Committee did not take action to move the fee request on to the Village Board.
8. **Review and recommendation to the Village Board regarding the extension of the West Park hours of operation on September 9 and 10, 2022 from 10:00 p.m. to 11:00 p.m. for Cornfest.** President Stiles stated she knows the Committee is in the park later than 11 p.m. to complete cleanup after the event. She stated that she thought it would be more appropriate to extend the park hours to midnight to allow the necessary time for clean-up. President Stiles made a motion to extend the West Park hours on September 9<sup>th</sup> and 10<sup>th</sup> to midnight. Chairperson Baumann seconded, and the motion carried 3-0.

9. **Update and discussion on Wildwood Park Improvements.** Mr. Veley stated that Odgings was supposed to be coming in this week to begin work at Wildwood Park to raise the driveway. He stated they have locates out there currently so he expects them to get started quickly.

Chairperson Baumann asked if the Committee could also take a look at the survey results from the Wildwood Park Survey last year. Ms. Peterson stated she would have it available for the Committee to review again at the next meeting. President Stiles stated it might be helpful for the Committee to take a field trip out to the Wildwood Park again and look at what was there and what opportunities might exist. The Committee discussed options like a dog park at Wildwood or West Park. Ms. Peterson stated this was something that the City of Delavan was also exploring as well. Trustee Seefeldt stated that so many younger people are getting dogs instead of having children, and dog parks are in high demand, and could be a real benefit to the Village. The Committee agreed to take a field trip to Wildwood Park before next month's Parks Committee meeting and return to discuss and review last year's survey.

10. **Set next meeting date.** The next meeting date was set for Tuesday, August 9, 2022 at 5:30 p.m. (or when the Committee members return from the Park) in the Police Conference Room at Village Hall. The field trip will take place prior to the Parks Committee meeting.
11. **Adjournment.** At 6:17 p.m., President Stiles made a motion to adjourn the meeting. Chairperson Baumann seconded, and the motion carried 3-0.

**Respectfully Submitted,**

Lindsey Peterson, Village Administrator/Clerk-Treasurer

Date approved by Parks Committee: